

The FY20 Next Level Programs of Study Planning Grant is available to any Perkins-eligible recipient, public high school, or public charter school interested in offering a pilot Program of Study from a priority career cluster during the 2020-2021 school year.

Next Level Programs of Study Planning Grant

2019-2020 Grant Application

Indiana Governor's Workforce Cabinet
Office of Career and Technical Education

Contents

Contact Information	2
Relevant Links	
Grant Overview	
Perkins Legislation	
Applicant Guidelines / Process	3
Grant Allocation / Funding	
Grant Period	
Reimbursements	
Requirements for the Use of Funds	4
Allowability and Restrictions	
Debarment and Suspension	
Non-Discrimination Notice	5
Disclaimer	
Assurance Statements	
GEPA	6
Application	7
Attachment A: Priority Pathways	8

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Federal Grants Administration

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Relevant Links

[Governor's Workforce Cabinet](#) Site

[Perkins V](#) Legislation

[2 CFR 200](#) – Uniform Administrative Requirements for Federal Awards

[EDGAR](#) – Education Department General Administrative Regulations

[U.S. Department of Education Memos](#) – Conferences and Meetings

2019-2020 Next Level Programs of Study Planning Grant Application

Overview

The FY20 Next Level Programs of Study Planning Grant is open to eligible applicants interested in offering a pilot Program of Study from one of the priority career clusters listed below. See **Attachment A** for the list of priority pathways; any program of study representing a high-skill, high-wage, and/or in-demand career field will be considered.

- Advanced Manufacturing
- Agriculture
- Architecture and Construction
- Business
- Education and Training
- Health Sciences
- Information Technology
- STEM
- Transportation and Logistics

Perkins V Legislation

Section 124(b)(1)—

State Leadership activities may include (1) developing statewide programs of study, which may include standards, curriculum, and course development, and career exploration, guidance, and advisement activities and resources.

Applicant Guidelines

This grant is open to the following applicants:

- current Perkins secondary eligible recipients
- a local educational agency (LEA) or a consortium of such agencies
- area CTE school or a consortium of such schools
- Indian Tribes and Tribal organizations, where applicable

Application Process

Eligible applicants must complete the attached application and save it as a PDF. Submit the completed application to Jerris Cross (jecross@gov.in.gov) by February 14, 2020.

Grant Allocation - Funding for 2019-2020

Funding is awarded through a competitive grant application process. The maximum allocation for this project is \$180,000.00.

Up to thirty-six (36) grants will be awarded; the maximum award per grant recipient is \$5,000.00. Priority will be given to ensure equal representation of each of Indiana's twelve (12) economic regions.

Up to twelve (12) planning grant recipients will be awarded a Next Level Programs of Study Implementation Grant with a maximum award of \$50,000.00 per award. The Implementation Grant may be renewed for an additional \$50,000.00 in the 2021-2022 school year. Implementation Grant award winners will be notified by May 15, 2020.

Planning Grant Period: March 2, 2020 – June 30, 2020.

Reimbursement with Deliverables

Funds will be reimbursed; grantees must provide supporting documentation for all expenditures.

Requirements for the Use of Funds

- Grant recipients must commit to offering a Next Level Program of Study focused on credential completion during the 2020-2021 and 2021-2022 school years.
- If selected for the Implementation Grant, grant recipients must offer the Program of Study beginning in the Fall Semester of 2020.
- Grant recipients must demonstrate that the Program of Study is aligned to local labor market information and community needs.
- Planning Grant recipients will be required to work with Office of CTE staff to develop an implementation plan – due May 1, 2020. The implementation plan will be used to select the Implementation Grant award winners.
- Each planning grant recipient will be required to send a school team to the planning workshop in Indianapolis during the week of March 16, 2020. The team may consist of an administrator (recommended), a school counselor (recommended), instructors, employer partners, postsecondary partners, or community representatives.
- CTE Instructors must participate in course sequencing and framework development through March, April, and May.
- Grant recipients must participate in a project update conference call with Office of CTE staff during the week of April 13, 2020.
- Grant recipients must adhere to Federal grant guidance in 2 CFR 200, EDGAR, and U.S. Department of Education memos.

Allowability and Restrictions

Grant funds must be used to facilitate the planning process. Allowable expenditures include travel expenses, substitute teacher pay, stipends for meeting facilitators and/or participants, and materials/supplies.

The Office CTE recommends CELL as the preferred provider of supplementary technical support. Additional support through CELL must be paid through the recipient's grant award.

Unallowable Expenses:

- Administrative / Indirect Costs
- Costs that would otherwise be considered supplanting, such as operational costs for services, staff, programs, or materials that would otherwise be paid with state or local funds; any expense that was previously paid by state or local funds such as, but not limited to, salaries, books, tuition, or equipment.
- Food and/or beverages for meetings. Refer to the following [USDOE Memos](#): (1) *Use of Federal Grant Funds for Conferences and Meetings – CFO Memo to Grantees, June 2012* and (2) *Frequently Asked Questions on Using Federal Funds for Conferences and Meetings – December 2014*.

Perkins funds are intended to supplement state funding in support of eligible career and technical education students and qualifying career and technical programs.

Debarment and Suspension

A. The Grantee certifies by entering into this Grant Agreement that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this Grant by any federal agency or by any department, agency or political subdivision of the State. The term “principal” for purposes of this Grant Agreement means an officer, director, owner, partner, key employee or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Grantee.

B. The Grantee certifies that it has verified the suspension and debarment status for all subcontractors receiving funds under this Grant Agreement and shall be solely responsible for any recoupments or penalties that might arise from non-compliance. The Grantee shall immediately notify the State if any subcontractor becomes debarred or suspended, and shall, at the State’s request, take all steps required by the State to terminate its contractual relationship with the subcontractor for work to be performed under this Grant Agreement.

Non-Discrimination Notice

The eligible recipient will not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities.

Disclaimer

The Indiana Office of Career and Technical Education (Indiana OCTE) reserves the right to refrain from granting to any and all applicants. Additionally, the Indiana OCTE reserves the right to add additional grant requirements to applicants meeting minimum criteria to received funds but that are deemed to be higher risk grantees. Additional requirements may include, but are not limited to, additional reporting requirements or additional monitoring to assess the applicant’s ability to adhere to grant requirements. Any additional requirements will be outlined for individual applicants prior to applicants accepting any resulting grant funding.

Assurance Statements

The grant recipient hereby gives assurance to the Indiana Governor's Workforce Cabinet that:

1. The grant applicant has the legal authority to apply for and to receive the proposed grant.
2. The activities and services for which assistance is sought under this grant will be administered by or under the supervision of the assigned program administrator.
3. The grant will be operated in compliance with all applicable state and federal laws and with the regulations and policies and administrative issuances by the Indiana Governor's Workforce Cabinet, including submission of such reports, as required.
4. The Indiana Governor's Workforce Cabinet has the right to approve all program, budget, and other modifications in accordance with project requirements.
5. Reports, products, and any other requested documentation will be submitted to the Indiana Governor's Workforce Cabinet in accordance with the requirements of this project.
6. All expenditures are subject to audit. All records must be maintained by the eligible recipient for a period of five (5) years.
7. Either party may prematurely terminate this grant agreement should funds not become available, or unsatisfactory progress toward meeting the intended outcomes of the project is witnessed and documented.

General Education Provisions Act (GEPA)

Applicants must provide a concise description of the process to ensure equitable access to, and participation of, students, teachers, and other program beneficiaries with special needs. For details, refer to

<http://www.ed.gov/fund/grant/apply/appforms/gepa427.pdf>

2019-2020 Perkins Grant Application
Next Level Programs of Study Planning Grant
Due: 14 February 2020

Federal Grant Program Title	Carl D. Perkins V
CDFA Title	Career and Technical Education – Basic Grants to States
CDFA Number	84.048A
Federal Agency	Department of Education; Office of Career, Technical and Adult Education (OCTAE)
Pass-Through Entity	Indiana Governor's Workforce Cabinet
Fiscal Year	2019-2020
GWC Grant Title	Next Level Programs of Study Planning Grant
Grant Period	2 March 2020 – 30 June 2020
Coordinating LEA or Eligible Recipient	
Primary Point of Contact: Name Mailing Address Phone Email	
Daily Schedule Type (e.g., block, 7-period)	

Respond to the following questions by using the *tab* key to move from one field to the next.

1. Identify the Next Level Program of Study that will be implemented or expanded through this grant.
2. Identify the partnerships involved in this grant project.
3. Is this Program of Study new to the school or is it an expansion / redesign of a current program?
4. How many contact hours will be provided to individual students during the program year?
5. What current / available equipment and facilities will be utilized?
6. Identify potential equipment and facility needs.
7. What work-based learning (WBL) opportunities will be available to students?

**Attachment A:
Next Level Programs of Study
Priority Pathways**

Advanced Manufacturing	Agriculture	Architecture and Construction
<ul style="list-style-type: none"> Industrial Automation and Robotics Industrial Technical Maintenance – Mechanical Industrial Technical Maintenance – Electrical Precision Machining Welding Technology 	<ul style="list-style-type: none"> Precision Agriculture Specialist Agribusiness 	<ul style="list-style-type: none"> Construction Trades- Carpentry Construction Trades – Electrical Construction Trades – HVAC Energy Industry
Business, Marketing, and Entrepreneurship	Education and Training	Health Sciences
<ul style="list-style-type: none"> Accounting Business Administration Administrative and Office Management Entrepreneurship 	<ul style="list-style-type: none"> Education Professions Early Childhood Education 	<ul style="list-style-type: none"> Pre-Nursing Dental Emergency Medical Technician Health Information Technology Medical Assisting Pharmacy Tech
Information Technology	STEM	Transportation and Logistics
<ul style="list-style-type: none"> Cybersecurity Networking Information Technology Support Software Development 	<ul style="list-style-type: none"> Electronics and Computer Technology Computer Science Engineering Technology 	<ul style="list-style-type: none"> Automotive Collision Repair Automotive Services Technology Aviation Flight and Operations Diesel Services Technology Supply Chain and Logistics